



COLLEGE OF DEFENCE MANAGEMENT

INFO BROCHURE

DEFENCE MANAGEMENT COURSE (DMC) – 18 SCHEDULED AT CDM FROM 10 JUL TO 22 JUL 23

PART – I GENERAL

The College

1. The College of Defence Management (CDM) (erstwhile Institute of Defence Management) was established at Secunderabad in December 1970. It is a joint services training establishment, which imparts management training to select officers from the Armed Forces, Para Military Forces, MoD and officers from friendly foreign countries. The in-house programs include a flagship 44 week Higher Defence Management Course (HDMC) for Cols/ equivalent, a four-week Senior Defence Management Course (SDMC) run twice a year for Brig/ equivalent, **a two-week Defence Management Course for Indian and Foreign participants** in addition to a number of Management Development Programs (MDPs) and short courses. The training programs are oriented towards application of management concepts and techniques in all endeavours of Defence Services including operations, maintenance, administration and training.

2. CDM is accredited with National Assessment and Accreditation Council (NAAC) since 2010. The College is a member of All India Management Association (AIMA), the Apex Body for management in India as well as of Project Management Associates of India (PMA). The College is affiliated to the Osmania University, Hyderabad. For more details on the College, you are requested to log on to <http://cdm.ap.nic.in>.

Motto

3. The motto of the College is “Victory Through Excellence”.



PART II – TRG

General

4. **Defence Management Course (DMC)-18** is scheduled to be conducted at CDM (on campus) from **10 Jul 23 to 22 Jul 23**. Thirty five officers of the rank of Col and equivalent from Indian Armed Forces, officers of the rank of Director and above from MoD and officers from Friendly Foreign States would be attending the Course.

Aim and Objectives of DMC

5. **Aim.** To familiarise officers regarding important facets of management concepts applicable to the defence services, within the wider context of regional and global security.

6. **Objectives.** The objectives of the Defence Management Course (DMC) are as follows:-

(a) Facilitate interaction and enhance mutual understanding among participants with a view to evolve common approach on regional and global aspects related to National Security.

(b) Provide exposure of management tools and techniques that can be applied to improve effectiveness and efficiency of the armed forces, with special focus on aspects pertaining to operational and logistics planning, management of projects, selection of major equipment/ weapon systems and force structuring.

(c) Evolve a common understanding of the complexities of management of change in the dynamic environment of the region.

(d) Focus on leadership and human resource management challenges in the Armed Forces with a view to evolve pragmatic solutions.

7. **Subjects.** The participants will be exposed to following subjects of Defence Management:-

(a) Strategic Management (SM).



- (b) Financial Management (FM).
- (c) Supply Chain Management (SCM).
- (d) Organisational Behaviour (OB).
- (e) Project Management (PM).
- (f) Operations Research (OR).
- (g) System Analysis (SA).
- (h) Research Methodology (RM).
- (j) Big Data Analysis (ICT).

8. **Syllabus.** The Detailed Syllabus for the course is placed at **Appendix “A”**. Books recommended for reading as a part of the pre-course preparation are listed at **Appendix “B”**.

9. **Duration of the Course and Working Hours.** The duration of the course shall be from **10 Jul to 22 Jul 23**. The normal working hours for participants are from 0800 to 1400 Hours unless otherwise specified. 22 Jul 23 (Saturday) will be working day.

10. **Program.** The Course will be conducted on campus at CDM. A detailed training program will be shared with the participants upon arrival to the College.

PART II - COORDINATION AND ADMINISTRATION

11. **Arrival/ Reception and Dispersal.**

- (a) **Arrival.** Participant officers are expected to report on 08 or 09 Jul 23. You are required to send your arrival information in the format as per **Appendix C** to Col Adm by FAX/ AWAN. The same information may also be shared with the DS Coordinator Col Prashant Misra on mobile no +91-9419220768 or dscoord.cdmap@nic.in. General Instructions may be downloaded from CDM website at <https://cdm.ap.nic.in>.



(b) **Reception**. A reception centre would be established at CDM Officers Mess/ Shekhon Block. Officers are requested to report to the reception for completion of arrival formalities and for further instructions.

(c) **Dispersal**. The dispersal from the College on termination of the course may be planned only after 1200 hours on 22 Jul 23.

(d) **Cab Services**. Officers may like to exercise the option of hiring cabs from the RGIA Hyderabad to CDM Campus. Prepaid cabs operated by taxi aggregator such as Ola, Uber, Skycab, Meru and those operated by the RTO are easily available at the airport. The expected fare is likely to vary between Rs 1400 to 1600 depending on the time of the day and the rush. The distance from the airport to CDM is approximately 48 kilometres by the city route and 78 kilometres by the Ring Road. The Google Map snapshot of the route is placed at **Appendix “D”**.

12. **Administration**.

(a) **Documents**. All service participants must be in possession of the **course detailment letter, movement order** and their **Identity Card**.

(b) **Accommodation**. All participants of the course would be accommodated in the guest rooms of the College. An advance intimation may be sent to the College in case any participant plans to attend the DMC with family. A list of the facilities provided at the College guest rooms is placed at **Appendix “E”**.

(c) **Messing**. Officers would be dining-in at the CDM Officers Mess. The Officers are required to carry adequate cash or make arrangements for electronic transfer of money towards Mess bill payment at the end of the course. All credit/debit cards are accepted by the Mess office.

(d) **Financial Arrangements**. Service Officers are required to draw their TA/DA in advance before reporting for the course. No TA/DA would be administered to the participants at the College.

(e) **Dress**. Summer working dress would be worn on the both Mondays and last day of the course (10, 17 and 22 Jul 23) and on specified occasions including



for the course photograph. The dress for the remainder of the days will be Open Collar.

(f) **Banking Facilities.** The College has an ICICI Bank ATM inside the Campus. SBI, No 1 EME Centre is located in close proximity to the College apart from other banks/ ATMs which are located within a radius of three Kms.

(g) **Medical Facilities.** MI Room is available in the CDM Campus. MI Room of No 1 EME Centre is also located in close proximity. MH Secunderabad is located at a distance of five Kms from the College. MDC Bolarum is located at a distance of three Kms.

(h) **Leave.** No leave is permitted during the course. Only specific cases would be permitted to avail leave on compassionate grounds on discretion of Commandant CDM.

(j) **Anti COVID Measures.** The College follows strict COVID protocols. Participants are requested to follow all measures like wearing of masks, maintaining social distancing and using adequate amount of hand sanitizer.

13. **Sports and Pastime.**

(a) **Tennis and Squash.** Racquet game facilities of Tennis and Squash are available at CDM.

(b) **Gymnasium.** A well-equipped gymnasium is operational in the CDM Officers Mess.

(c) **Golf.** Secunderabad is a golfer's paradise with two well maintained golf courses in near vicinity. The BEPTA and EEPTA Golf Courses can be used by paying nominal green fees.

(d) **Rajendra Singhji Institute (RSI).** RSI is located at a distance of 1.5 Kms from the College Campus. Officers may use the facilities on payment basis. CDM Mess Secretary would facilitate temporary membership for interested officers.



14. **Contact Persons.** Training Branch at CDM will coordinate all the training activities of the DMC. The undermentioned officers may be contacted with respect to the training activities of the course:-

- | | | | |
|-----|---------------------------------|---|--|
| (a) | Col Prashant Misra
DS Coord | - | +91-9419220768
6624 (Army)
dscoord.cdmap@nic.in |
| (b) | Col Abhishek Arora
Trg Coord | - | +91-7080666444
6624 (Army)
trgcoord.cdmap@nic.in |
| (c) | Col Anand Shanker Bajpai | - | +919402241453
ds63.cdmap@nic.in |
| (c) | Col Chetan Masoan
Col Adm | - | +91-8800772656
ssoadm@cdmap@nic.in |

16. **Address.** The postal address of CDM is as follows:-

- | | | | |
|-----|--------------|---|---|
| (a) | Postal | : | College of Defence Management
Sainikpuri PO
Secunderabad – 500 094 |
| (b) | Telegraphic | : | CDM Secunderabad – 500 094 |
| (c) | Fax | : | DS Coord : +9140-27115741
Col Adm : +9140-27111731
(FAX should preferably be sent between 0900 to 1600 hrs) |
| (d) | e-mail | : | ssoadm.cdmap@nic.in |
| | CDM Web site | : | https://cdm.telangana.nic.in |



Appendix A
(Refers to Para 8 of Info
Brochure)

DETAILED SYLLABUS: DMC -18

1. **Strategic Management.** SM Process, Geo-politics, Environment Scan techniques, SWOT, Scenario, Strategies and allied subjects.
2. **Organisational Behaviour.** Self-Awareness, Perception, Communication, Motivation, Leadership, Decision Making, Change Management and Conflict Management.
3. **Operational Research and System Analysis.** Overview of ORSA and Decision-Making.
4. **Financial Management.** Macro Economics, Budgeting Process, Planning and Capital Budgeting.
5. **Supply Chain Management.** Overview of SCM, Life Cycle Costing and other contemporary techniques and concepts.
6. **Project Management.** Overview of PM.
7. **Research management.** An overview of tools and techniques of RM.
8. **ICT.** Big Data



Appendix B
(Refers to Para 5 of Info
Brochure)

RECOMMENDED READING MATERIAL FOR DMC -18

1. **Strategic Management.**

- (a) Text Book on SM by UC Mathur.
- (b) Strategic Intent by Hamel and Prahlad.
- (c) Politics Amongst Nations by Hans Morgethau.
- (d) Soft Power by Joseph Nye.
- (e) Net Assessment: A Practical Guide by Paul Bracken.

2. **Organisational Behaviour.**

- (a) Organisation Theory Design and Change by Gareth R Jones.
- (b) Organisation Theory and Behaviour by VSP Rao and PS Narayana.

3. **Operational Research and System Analysis.**

- (a) Operations Research: An Introduction by Hamdy A Taha.

4. **Research Methodology.**

- (a) Research Methodology: Methods and Techniques by CR Kothari.

5. **Project Management.**

- (a) Project Planning, Scheduling and Control by JP Lewis.
- (b) Project Management with PERT and CPM by DS Hira.



Appendix C
(Refers to Para 11(a) of
Info Brochure)

DMC-18

1. Number, Rank and Name : _____
2. Substantive Rank with Date : _____
3. Acting Rank with Date : _____
4. Mode of Travel : _____
5. Flight / Train Number : _____
6. Date & Time of Arrival : _____
7. Mobile Number : _____
8. E-mail ID : _____
9. Food Habits : Vegetarian/Non-Vegetarian

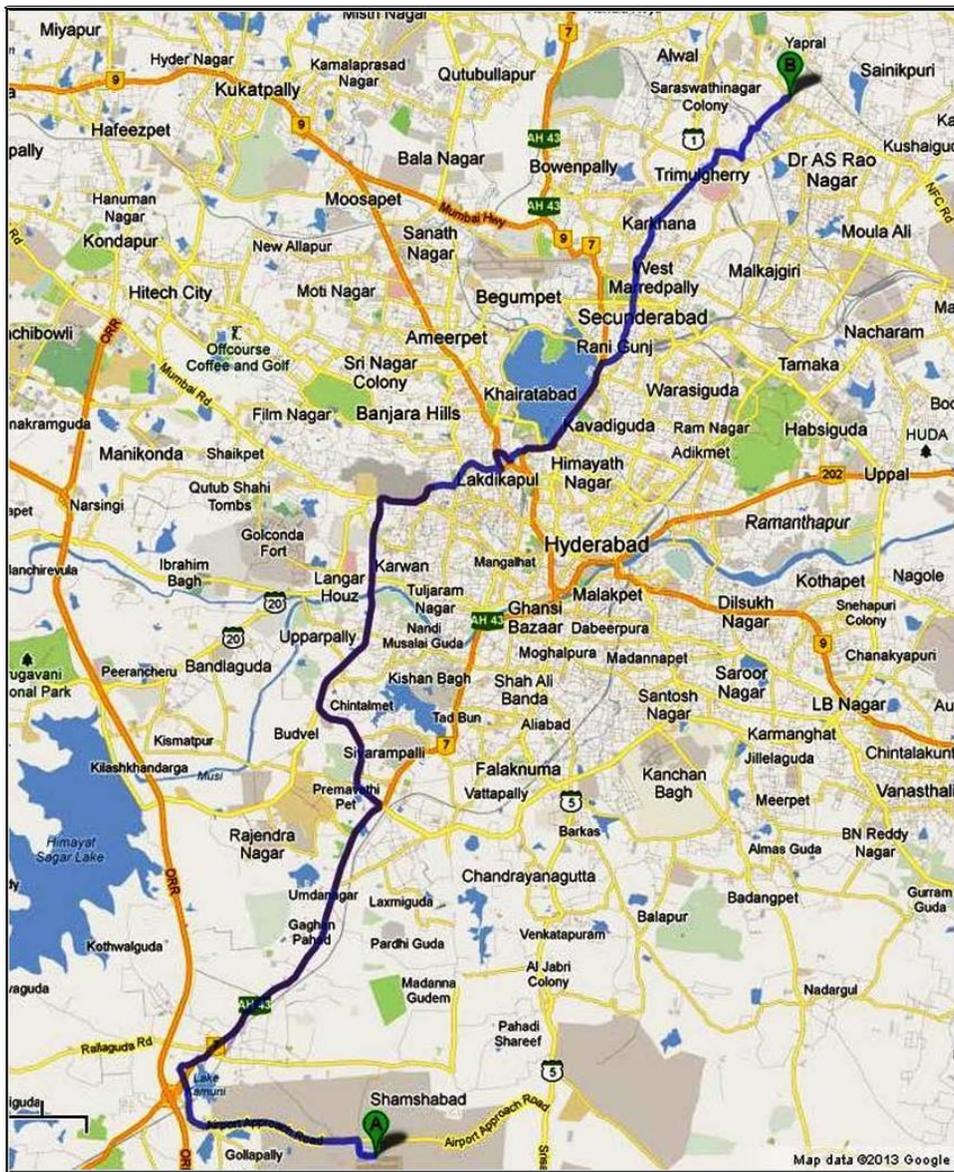
Dated:

(Signature of the Officer)



Appendix D
(Refers to Para 11(d) of
Info Brochure)

MAP SHOWING ROUTE FROM RGIA, HYDERABAD TO CDM



**Appendix E**

Refers to Para 12(b) of
Info Brochure)

LIST OF ITEMS AVAILABLE AT SEKHON BLOCK, CDM OFFICERS' MESS

1. Air conditioned bedrooms.
2. Refrigerator.
3. LCD TV with various channels.
4. Electric kettle with items for making tea.
5. Electric iron.
6. Welcome hamper.
7. Basic toiletries.