ANNUAL QUALITY ASSURANCE REPORT (AQAR)

Submitted to

National Assessment and Accreditation Council

by

College of Defence Management

(Accredited by NAAC with 'A+' Grade with CGPA of 3.51)
Sainikpuri, Secunderabad – 500094
Telangana State

2017

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year *(for example 2013-14)*

> 2016-17

1. Details of the Institution

1.1 Name of the Institution

> **COLLEGE OF DEFENCE MANAGEMENT**

1.2 Address Line 1

> SAINIKPURI POST

Address Line 2

> SECUNDERABAD

City/Town

> HYDERABAD

State

> TELANGANA

Pin Code

> 500094

Institution e-mail address

> cdm@nic.in

Contact Nos.

> Tele   : 040-27862548
> Fax No : 040-27116451

Name of the Head of the Institution:

> DUSHYANT SINGH CHOUHAN

Tel. No. with STD Code:

> 040-27862548

Mobile:

> 7799833301

Name of the IQAC Co-ordinator:

> Col Shafi Sheikh

Mobile:

> 8328309769

IQAC e-mail address:

ds42.cdmap@nic.in

1.3 NAAC Track ID

TSCOGN14118

OR

1.4 NAAC Executive Committee No. & Date:

EC(SC)/18/A&A/10.2   dt 10-11-2016

1.5 Website address:

https://www.cdm.ap.nic.in

Web-link of the AQAR:

https://www.cdm.ap.nic.in/AQAR 2016-17.pdf

1.6 Accreditation Details

Sl. No .	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	2nd Cycle	A+	3.51	2016 - 2021	5 years

1.7 Date of Establishment of IQAC :

01/02/2010

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC – First AQAR being submitted post NAAC Accreditation in Oct 2016

1.9 Institutional Status

University   State [√]   Central [ ] Deemed [ ] Private [ ]

Affiliated College   Yes [√]   No [ ]

Constituent College   Yes [ ]   No [√]

Autonomous college of UGC   Yes [ ]   No [√]

Regulatory Agency approved Institution   Yes [ ]   No [√]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [√]   Men [ ]   Women [ ]

                      Urban [√]   Rural [ ]   Tribal [ ]

Financial Status   Grant-in-aid [√]   UGC 2(f) [ ]   UGC 12B [ ]

                    Grant-in-aid + Self Financing [ ]   Totally Self-financing [ ]

1.10 Type of Faculty/Programme

Arts ☐   Science ☐   Commerce ☐   Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ☑

Others   (Specify) | - |

1.11 Name of the Affiliating University *(for the Colleges)*

| OSMANIA UNIVERSITY |

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	NA		
University with Potential for Excellence	-	UGC-CPE	-
DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	Anyother(*Specify*)	-
UGC-COP Programmes	-		

2. IQAC Composition and Activities

2.1 No. of Teachers | 10 |

2.2 No. of Administrative/Technical staff | 04 |

2.3 No. of students | 5 |

2.4 No. of Management representatives | 2 |

2.5 No. of Alumni | 1 |

2. 6 No. of any other stakeholder and

   community representatives | 01 (HEADQUARTERS INTEGRATED DEFENCE STAFF, MINISTRY OF DEFENCE, GOVT OF INDIA) |

2.7 No. of Employers/ Industrialists | Nil (GOVT OF INDIA) |

2.8 No. of other External Experts | 02 |

2.9 Total No. of members

| 25 |

2.10 No. of IQAC meetings held

| 3 |

2.11 No. of meetings with various stakeholders: | 14 | No. | 12 | Faculty

Non-Teaching Staff Students | 2 | Alumni | 10 | Others | - |

2.12 Has IQAC received any funding from UGC during the year?   Yes | | | √ |

If yes, mention the amount | - |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC every year

Total Nos. | 15 | International | - | National | 1 | State | - | Institution Level | 14 |

(ii) Themes

> Institution level Seminars with external Subject Matter Experts conducted on various themes related to enhancing quality of education being imparted, by providing holistic, all round exposure to defence management subjects
>
> Theme of Annual National Seminar: 2016-2017 - **LEVERAGING DEFENCE EXPENDITURE AS A TOOL FOR NATION BUILDING**

2.14 Significant Activities and contributions made by IQAC

> (a) Timely and progressive monitoring of academic, administrative and financial goalposts and tasks to ensure quality sustenance.
>
> (b) Generating new ideas / concepts and evolving execution methodology for the same to endeavour continuous quality enhancement.
>
> (c) Re-evaluation of format of question papers for conduct of Exams to increase weightage of objective questions to test overall knowledge of the subject.
>
> (d) Improvement and Standardisation of feedback being obtained from students as well as alumni.
>
> (e) Evolve methodology for modularisation of subject delivery.
>
> (f) Digitisation of knowledge bank of dissertation, case studies, papers existing in the college.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

	Plan of Action	Achievements
(a)	Review of syllabus prior to commencement new academic session	Completed. Syllabus for all subjects revised and contemporary topics included
(b)	Establishment of War Gaming Cell	Under Progress.
(c)	Introduction of Data Analytics	Completed. Data Analytics has not only been included in the syllabus but data analytics projects are being undertaken at the service headquarters level.
(d)	Inclusion of Qualitative Research by Students	Completed. Further, a software for choosing as well as allocation of dissertation topics has been introduced.
(e)	Conduct of Research Methodology Workshop for students prior to allotment of dissertation topics	Completed.
(f)	Guest lecture by distinguished alumni to reinforce relevance of the management tools taught	Completed.
(g)	Visits of students to local establishments in twin city to ensure holistic learning	Completed. Course students have visited Bharat Dynamics Ltd, Nuclear Fuel Complex and ISB.
(h)	Introduction of Inter Faculty Teaching	Under Progress. Modalities of the same being worked out.
(j)	Enhanced Research by Faculty members	Faculty members being encouraged to write articles for accredited journals as well as present papers in National level Conferences. Further, faculty driven projects are also being undertaken. Faculty members undertaking M.Phil Research and Faculty members undertaking Doctoral Research.

 Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes [√]   No [ ]

Management [√]   Syndicate [ ]   Any other body [ ]

Provide the details of the action taken

> AQAR scrutinised and refined by stakeholders as well as Head of Faculty. Final approval of the AQAR by the Head of the Institute and Chairman IQAC.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	02 (MoU)	-	-	-
PG	02	-	-	-
UG	-	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	09 (MDPs)	02	-	01
Others	13 (External capsules)	02	-	-
Total	25	04	-	01

Interdisciplinary	25	02		01
Innovative	-	02		

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open Options : Fixed Syllabus
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	-
Annual	-

1.3 Feedback from stakeholders* Alumni [√] Parents [-] Employers [√] Students [√]
   (On all aspects)

   Mode of feedback   : Online [√] Manual [√] Co-operating schools (for PEI) [-]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/ update of regulation or syllabi, if yes, mention their salient aspects.

> Syllabus refined every year internally by respective Heads of Department to keep in contemporary and reviewed every Three Years in consultation With Osmania University

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> -

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
61	-	-	-	-

All are service officers posted on deputation from Army, Air Force and Navy.

2.2 No. of permanent faculty with Ph.D. | 02 |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty | 59 |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	11	
Presented		03	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

(a) Participative and interactive learning for students. To remain contemporary seminars / workshops / panel discussions / Guest Lectures are conducted with Subject Matter Experts of repute being invited both from the services and the civil.

(b) Mentor Directing Staff assigned to four /five participants to act as an academic guide to identify suitable areas for research in dissertations and case studies and enable them to deliver quality outputs.

(c) Courseware has been kept contemporary by constantly updating precis with the latest update of subjects. In addition 13 sets of handbooks on specific themes of management have been prepared by Faculties and published by FR&C for reference

2.7 Total No. of actual teaching days during this academic year

| 44 WEEKS |

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Multiple Choice and other objective type questions introduced to test overall knowledge

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

| 11 |

2.10 Average percentage of attendance of students

| 99 |

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
Higher Defence Management Course	150	96	4	-	-	-
Senior Defence Management Course	48	-	-	-	-	100
Management Development Programs	237	-	-	-	-	100
Certificate Course on Social Awareness & Life Skills	32	-	-	-	-	32

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes.

(a) Monitoring of progress of various initiatives undertaken / directions given to enhance quality of teaching during quarterly IQAC meets.

(b) Regular feedback from students on quality of Guest Lectures as well as subject content & delivery and instituting mechanisms to improve upon the shortcomings. Standardisatyion of feedback format to make it amenable to analysis.

(c) Organization of workshops, seminars and conferences on quality related themes.

(d) Undertaking detailed documentation of various activities leading to quality improvement.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	01
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes / Train the Trainer Capsule for newly posted faculty members	11
Faculty exchange programme	-
Staff training conducted by the college (Power BI, RM Workshop, Guest Lectures)	52
Staff training conducted by other institutions (IPMA, Kaivalyadham Institute, ASCI etc)	27
Summer / Winter schools, Workshops, etc.	NA
Others (Management Development Programs conducted by IIMs, ISB, XLRI)	21
M. Phil & Ph. D.	19

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	137	-	-	02
Technical Staff	85	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> (a) Encouraging faculty members to enrol for Ph.D & M.Phil in management from Osmania University.
>
> (b) Maximum faculty members encouraged to write articles / paers for in house as well as external service publications.
>
> (c) Dissertation work undertaken by all students of Higher Defence Management Course including foreign students.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	13	15		
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4   Details on research publications

	International	National	Others
Peer Review Journals		1 Per year (Dur Drishti)	
Non-Peer Review Journals	-		2 per year (Sameeksha)
e-Journals	-		
Conference proceedings			
Dissertations			150

3.5 Details on Impact factor of publications:

Range [-]   Average [-]   h-index [-]   Nos. in SCOPUS [-]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations – NA funded by GoI

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No. 01   Chapters in Edited Books 08

ii) Without ISBN No. 03

3.8 No. of University Departments receiving funds from NA

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges   Autonomy [ ]   CPE [ ]   DBT Star Scheme [ ]

INSPIRE [ ]   CE [ ]   Any Other (specify) [ ]

3.10 Revenue generated through consultancy   NIL

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	02	-	-	-
Sponsoring agencies		MoD	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations   International   01   National   02   Any other   -

3.14 No. of linkages created during this year   02

3.15 Total budget for research for current year in lakhs : Not applicable since it is a Govt. Institution

From Funding agency [ ]   From Management of University/College [ ]

Total [ ]

3.16 No. of patents received this year - Nil

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year - NIL

Total	International	National	State	University	Dist	College
-	-	-	-	M. Phil. – 02 Ph.D. - 03	-	-

Officers awarded M.Phil. by Osmania University

3.18 No. of faculty from the Institution who are Ph. D. Guides   NIL

and students registered under them   NIL

3.19 No. of Ph.D. awarded by faculty from the Institution   03

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [ ]   SRF [ ]   Project Fellows [ ]   Any other   05

3.21 No. of students Participated in NSS events: NA

University level [ ]   State level [ ]

National level [ ]   International level [ ]

3.22 No. of students participated in NCC events: NA

University level [ ]   State level [ ]

National level [ ]   International level [ ]

3.23 No. of Awards won in NSS: NA

University level [ ]   State level [ ]

National level [ ]   International level [ ]

3.24 No. of Awards won in NCC: NA

University level [ ]   State level [ ]

National level [ ]   International level [ ]

3.25 No. of Extension activities organized   NA

University forum [ ]   College forum [ ]

NCC [ ]   NSS [ ]   Any other [ ]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- (a)   Certificate Course on Social Awareness & Life Skills.
- (b)   Swatch Bharat Week.
- (c)   International Yoga Day.
- (d)   International Environment Day with Tree Plantation.
- (e)   Vigilance & Security Awareness Week

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	18634.52	-	Public Fund	18634.52
Class rooms	2878.02	-	Public Fund	2878.02
Laboratories	Nil	Nil	Nil	-
Seminar Halls	02	-	Public Fund	-
No. of important equipments purchased (≥ 1-0 lakh) during	-	-	-	-

the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

(a)   Four Internet PCs with Proquest and ebrary software for online journals & publications available in the Library.

(b) Entire repository of digitised databank available to all students and faculty members on their PCs.

(c)   Thin clients / PC available to all students and faculty members for coordinating academic sessions and other administrative activities.

4.3   Library Services

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	39256	19239392	485	506430	39741	19745822
Reference Books	5020	5005400	-	-	5020	5005400
e-Books	-	-	-	-	-	-
Journals	64	5566488	28	234393	92	5800881
e-Journals	-	-	-	-	-	-
Digital Database	01	375000	01	375000		750000
CD & Video	541	12934	-	0	541	12934
Others (specify)	6988	-	306	0	6988	-

4.4 Technology up gradation (overall) IT

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	500	02	110	03	01	04	01	
Added	24	-	5	-	-	-	-	
Total	524	-	115	-	-	-	-	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> (a) Virtual learning environment with Thin clients / PC available to all students and faculty members for online exam, feedback & coordination
> (b) Nic based CDM website
> (c) 100 Mbps Internet connection incorporating National Knowledge Network (NWN)
> Information, Communication and Technology (ICT) panel discussions
> (d) Guest lecture & Exercise on cyber security
> (e) Training sessions on Power BI for faculty members by Subject Matter Experts

4.6 Amount spent on maintenance in lakhs :

i) ICT

178.64

ii) Campus Infrastructure and facilities

222.33

iii) Equipments

17.35

iv) Others

-

Total :

418.32

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> (a) Senior student officers part of IQAC meeting.
> (b) Open House sessions conducted by Chairman, IQAC over & above semester & end of course feedback.
> (c) Review of administrative infrastructure of course students in IQAC meet conducted every quarter.

5.2 Efforts made by the institution for tracking the progression

> (a) Weekly update by all faculties to Chairman.
>
> (b) Fortnightly conference of Heads of Faculty with the Chairman to discuss & monitor quality aspects.
>
> (c) IQAC meet conducted every quarter.
>
> (d) Academic Review & Academic Council meet conducted annually.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
-	150		365

(b) No. of students outside the state

-

(c) No. of international students

06

No	%	
150	100	Men

No	%	
-	-	Women

	Last Year						This Year				
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total

Demand ratio   Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Additional sessions conducted for weak students for the course syllabus only

No. of students beneficiaries

45

5.5 No. of students qualified in these examinations

NET [-]   SET/SLET [-]   GATE [-]   CAT [-]

IAS/IPS etc [-]   State PSC [-]   UPSC [-]   Others

IPMA Level D-44 Level C-

5.6 Details of student counselling and career guidance

(a) All students interviewed individually by Head of Faculty every semester and once during the course by the Chairman

(b) Service wise Interaction and counselling of all students by respective HR appointments of the three services to decide on their future profile as per the qualification achieved and area of specialisation.

No. of students benefitted

150

5.7 Details of campus placement   NA

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

-

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events – 150 (college level)

State/ University level [   ]   National level [   ]   International level [   ]

No. of students participated in cultural events - NA

State/ University level [   ]   National level [   ]   International level [   ]

5.9.2   No. of medals /awards won by students in Sports, Games and other events - NA

Sports : State/ University level [   ]   National level [   ]   International level [   ]

Cultural: State/ University level [   ]   National level [   ]   International level [   ]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	-	-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fairs   : State/ University level | - | National level | - | International level | - |

Exhibition: State/ University level | - | National level | - | International level | - |

5.12   No. of social initiatives undertaken by the students | 02 |

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> **Vision**. To be the nation's leading centre of excellence in developing management thought to optimise the effectiveness of the armed forces for meeting the challenges to national security.
>
> **Mission**. To develop and impart the skills of management thought that leads to effective decision making, enlightened resource management in a knowledge centric environment to enhance the effectiveness of the armed forces.

6.2 Does the Institution have a management Information System

> Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

   6.3.1 Curriculum Development

> (a) Syllabus has been kept contemporary by refining & updating precis of all subjects every year internally by respective Heads of Department.
>
> (b) Course curriculum is reviewed every Three Years in consultation With Osmania University.
>
> (c) Overall course curriculum is reviewed every year in ACM & ARM and the previous course feedback is incorporated appropriately.
>
> (d) Additional capsules on Indian Philosophy, Cyber Security etc have been introduced.

6.3.2 Teaching and Learning

(a) To remain contemporary seminars / workshops / panel discussions / Guest Lectures are conducted with Subject Matter Experts of repute being invited both from the services and the civil.

(b) Mentor Directing Staff assigned to four /five participants to act as an academic guide to identify suitable areas for research in dissertations and case studies and enable them to deliver quality outputs.

(c) Modalities of Inter Faculty Teaching & Modularisation of subject delivery being evolved

6.3.3 Examination and Evaluation

(a) Multiple Choice and other objective type questions introduced to lay emphasis on overall knowledge over rote based learning.

(b) Coding and decoding system is practised in evaluating the answer scripts of the participants with two evaluators

6.3.4 Research and Development

(a) Inclusion of Qualitative Research by Students.

(b) Conduct of Research Methodology Workshop for students prior to allotment of dissertation topics.

(c) Encouraging faculty members to enrol for Ph.D & M.Phil in management from Osmania University.

(d) Maximum faculty members encouraged to write articles / papers for in house as well as external service publications.

(e) Dissertation work undertaken by all students of Higher Defence Management Course including foreign students.

6.3.5 Library, ICT and physical infrastructure / instrumentation

(a) Four Internet PCs with Proquest and ebrary software for online journals & publications available in the Library.

(b) Entire repository of digitised databank available to all students and faculty members on their PCs.

(c) Virtual learning environment with Thin clients / PC available to all students and faculty members for online exam, feedback & coordination

(d) 100 Mbps Internet connection incorporating National Knowledge Network (NWN) available

(e) Adequate number of classrooms, conference halls and auditoriums for central discussion available.

6.3.6 Human Resource Management

(a) Faculty development by giving opportunity to attend MDPs at reputed Management institute.

(b) Attendance of National level seminars & conferences by faculty

6.3.7 Faculty and Staff recruitment

MoD / GoI

6.3.8 Industry Interaction / Collaboration

(a) Management Education Tours to various industries across India conducted every year.

(b) Industry Secretary of all states are contacted prior to Management Education Tours.

(c) CDM is lifetime member of AIMA. The Chairman is a distinguished invitee to the AIMA council meet and one Head of Faculty is a member on the AIMA board.

6.3.9 Admission of Students

> (a) Students are nominated by the three services, coast guard and administrative services as well as by friendly foreign countries based on their merit and outstanding performance over a career spanning 20 – 25 years.

6.4 Welfare schemes for

Teaching	E-Ticketing introduced for Army, Navy & DSC.
Non teaching	
Students	Spouse programmes

6.5 Total corpus fund generated   Nil

6.6 Whether annual financial audit has been done   √ Yes   ☐ No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	√	HQ IDS	√	College
Administrative	√	HQ IDS MoD	√	College

6.8 Does the University/ Autonomous College declares results within 30 days? NA

For UG Programmes   Yes ☐   No √

For PG Programmes   Yes √   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> NA

6.11 Activities and support from the Alumni Association

(a) Alumni come as guest speakers for various domain expertise and also provide inputs for quality enhancement intellectual output of the college.

6.12 Activities and support from the Parent – Teacher Association

NA

6.13 Development programmes for support staff

Six monthly training on basic computer skills and Microsoft office software.

6.14 Initiatives taken by the institution to make the campus eco-friendly

(a) Conduct of environment awareness programme.

(b) Environmental audit committee formed.

(c) Green initiatives in the form of Solar Tree installation and additional tree plantations undertaken.

(d) Additional machines for Arboriculture have been procured.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

(a) Entire repository of knowledge bank of college has been digitised and is now available to all students and faculty members on their PCs.

(b) Data Analytics included in the syllabus and data analytics projects are being undertaken at the service headquarters level.

(c) Software for choosing, allocation as well as monitoring progress of dissertation topics has been introduced.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> (a) Weekly update by all faculties to Chairman to monitor progress on directions passed / actions taken.
>
> (b) Fortnightly conference of Heads of Faculty with the Chairman to discuss & monitor progress of goals / plan of action decided in the beginning of the year.
>
> (c) IQAC meet conducted every quarter.
>
> (d) Academic Review & Academic Council meet conducted annually to review & revise goals.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> (a) High student teacher ratio.
>
> (b) Syndicate based classroom to permit participative and all round learning.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> Green initiatives in the form of Solar Tree installation and additional tree plantations undertaken

7.5 Whether environmental audit was conducted?   Yes   No

√ ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

> Nil

8. **Plans of institution for next year**

> (a) Designating selected faculty as Associate / Adjunct professor of Osmania University to maintain academic connect.
>
> (b) Undertaking MoU with Osmania University for additional Ph.D. vacancies for senior service officers to facilitate intellectual utilisation of their rich experience & domain expertise.
>
> (c) Enhancing external connect with academic institute of repute to benefit from best practices.
>
> (d) Establishing CDM as a nodal centre for research fellowship program and IPMA level D & level C qualification in the three services.

Name   Col Shafi Sheikh
        Head of the Department
        Academic and University Affairs
        College of Defence Management
        Sainikpuri Post
        Secunderabad – 500094

Name   R Adm Dushyant Singh Chauhan
        Commandant
        College of Defence Management
        Sainikpuri Post
        Secunderabad - 500094

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Signature of the Coordinator, IQAC

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Signature of the Chairperson, IQAC

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